MINUTES

FOR THE

SPECIAL MEETING

OF THE

BOARD OF DIRECTORS

OF THE

CHESTER PUBLIC UTILITY DISTRICT

DATE OF MEETING: November 8, 2022

TIME OF MEETING: 1:00pm

PLACE OF MEETING: Chester Public Utility District Building

251 Chester Airport Rd

Chester, California

March 16, 2021

Board Members present: Kim Green, Royce Raker, Steve Graffweg, Art Tharpe and Steve Voboril.

Staff: 3

Guests: 1, presenter: Sherri Reusche

1. **Call to Order** @ 1:05 by Steve Voboril
   1. Pledge led by Steve Voboril
2. **Public Comment**: none
3. **Conflict of Interest Policy #1020: Resolution 2022-426**

GM Cox stated that this is a housekeeping item to be handled every 2 years with Plumas County. Some job titles have been changed. Director Graffweg made a motion to accept the Policy and Resolution as presented. Director Green seconded the motion. All in favor, motion carried.

1. **Board Workshop: Board Governance and Strategic Planning:** Presenter**:** Sherri Reusche asked the board to come up with ideas on the following topics as a group activity, results listed below:

* Vision

To reliably and transparently provide high quality and trusted services

To provide services in an efficient and cost-effective way

To provide services in sustainable manner

Responsible management of community resources

* Business Normalcies. “Norms”

Be mindful of bird walking

Use board member expertise

Share thoughts without fear of repercussion

Respect the decision made by the majority of the team

Ask clarifying questions

* Opportunities

Trainings,

Online

Follow up

Yes, needed

Cash flow

Getting better

Fine tune finances

Use resources better

Can improve

Community needs

Could be doing better

Communications

Responsible with Resources

Fire Department Reorganization

Need to work together better

Too conservative as a board

* Strengths

Board

Regular meetings with commitment

Moving in a positive direction

Use board diversity to make good decisions

Current Board is cohesive and supportive

District

We provide life saving services on a daily basis

Water and Waste Water Flow

We provide excellent quality water

Transitioning the District from Chaos to a team approach

Community

Deliver clean, safe and good tasting water

Commit to stick to it when things get tough

Look ahead and prepare for the future needs

Community is beginning to notice the district is functioning

* Weakness

Board (better)

Improve communication to the community

Tackle sensitive financial obligations

More updates

Education and listening skills

Board boundaries, what are they?

District

Improve adversarial conditions within structure

Laws and regulation education

Board (barriers)

Relationship between Board and Staff

Adequate funding for Fire/EMS services

We’re government, we’re different

Qualified staff and enough people

Previous miss-managements

District

Previous management financial management

* Threats

Board

Board needs to be on same page

Brown Act rules hinder face to face conversations

Management/staff relationships

Geography/wild land fires

Infrastructure

Funding that keeps up with rising costs

Staff

Transitioning fire staff

Being on the same page

Working together to put out fires

Customers

Fire department understaffed

Reliant on surrounding departments

Best of our ability

Prior financial commitments

All items listed above discussed as a group. No Action

GM Cox stated that there may be more we can do within our district with unrestricted revenue streams. He will bring ideas to future meetings.

Ms. Reusche will compile the data provided and there will be a follow up workshop or results will be shared at future board meeting. She was thanked for putting on the workshop.

1. **Comments**:

Directors: Good job to Ms. Reusche. Productive workshop.

Staff: Thanked Ms. Reusche.

1. **Adjournment:** Director Green made amotion to adjourn at 4:10pm. Director Tharpe seconded the motion. Hearing no objections, meeting adjourned.

Cheryl Johnson, CPUD Clerk to the Board

Approval of Minutes: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_